



Guide for International Students 2018/19



Faculty of Forestry
Technical University in Zvolen, Slovakia



WE ARE LINKED BY RESEARCH TEAMS

We create the team environment following the mutual cooperation of our and middle school students with the lecturers of the Faculty of Forestry on the research projects.

FACULTY OF FORESTRY, TECHNICAL UNIVERSITY IN ZVOLEN
RESEARCH TEAMS

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RESEARCH TEAMS

OF THE FACULTY OF FORESTRY IN ZVOLEN

Begin

Our team:

Dr. Jozef Janáček, Dr. Milan Štefánik, Dr. Miroslav Štefánik, Dr. Miroslav Štefánik, Dr. Miroslav Štefánik, Dr. Miroslav Štefánik

Together for a sustainable future
FACULTY OF FORESTRY IN ZVOLEN

We deal with:

Selected papers:



<http://en.lesnickyvyskum.sk/>

Interested in this research?

ADDRESS BY THE DEAN OF THE FACULTY OF FORESTRY

Dear young ladies and gentlemen!

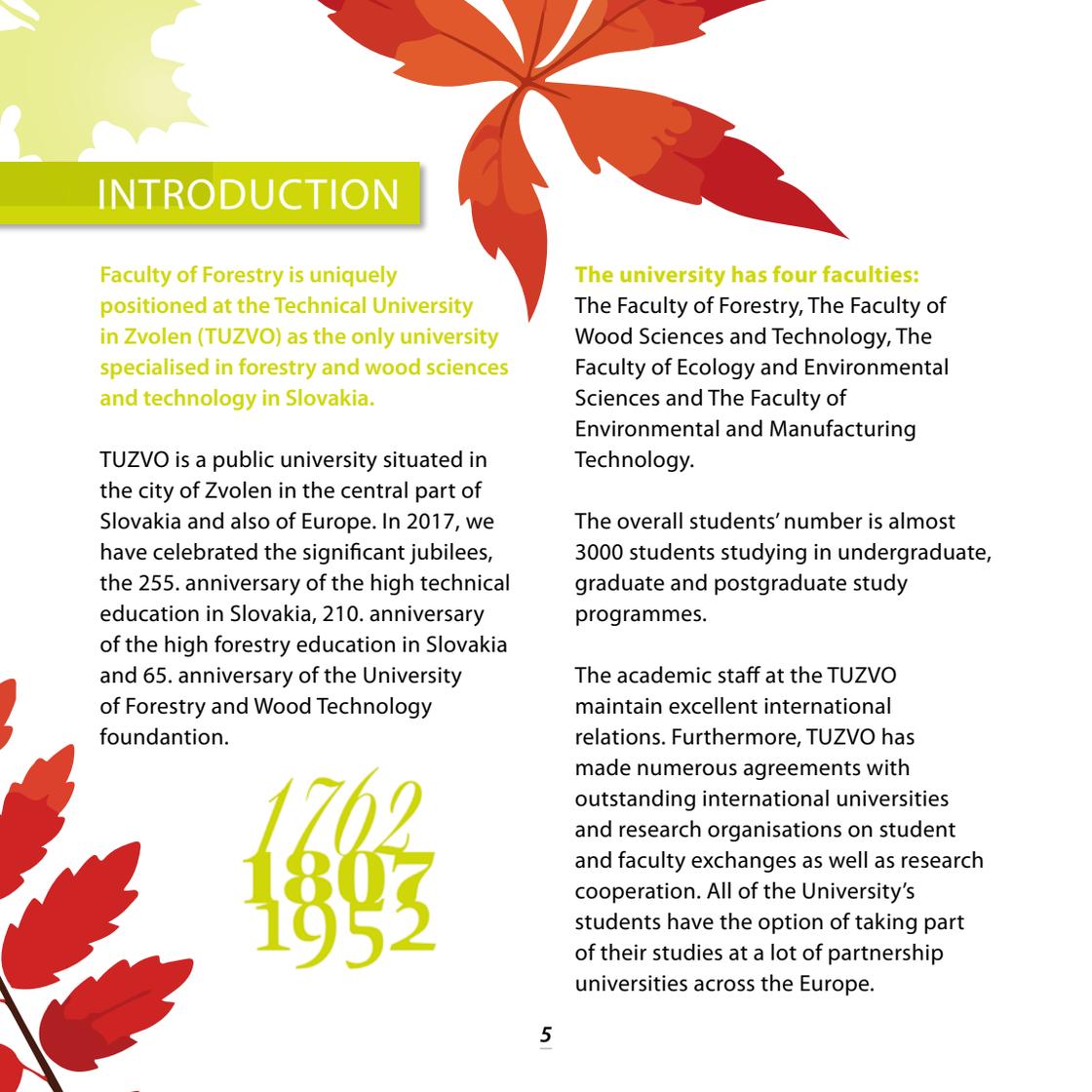
As the faculty dean, I would like to invite you to consider our university college of forestry as the place that has all capacities to help you achieve your career and personal development goals. Across our campus you will be meeting internationally acclaimed faculty, and also build your own international network as an invaluable asset is enabling your professional career. Like our past and present students, you will probably fall in love with Zvolen, our mid-size and well-connected university town, surrounded by beautiful nature teeming with wildlife. Please, look at our [www](#) and [FB](#) pages to see whether our study programmes, provided in the English language, match your needs and expectations. If so, just get in touch with our international relations department and then we may see each other around here.



Viliam Pichler
Dean of the Faculty of Forestry







INTRODUCTION

Faculty of Forestry is uniquely positioned at the Technical University in Zvolen (TUZVO) as the only university specialised in forestry and wood sciences and technology in Slovakia.

TUZVO is a public university situated in the city of Zvolen in the central part of Slovakia and also of Europe. In 2017, we have celebrated the significant jubilees, the 255. anniversary of the high technical education in Slovakia, 210. anniversary of the high forestry education in Slovakia and 65. anniversary of the University of Forestry and Wood Technology foundation.

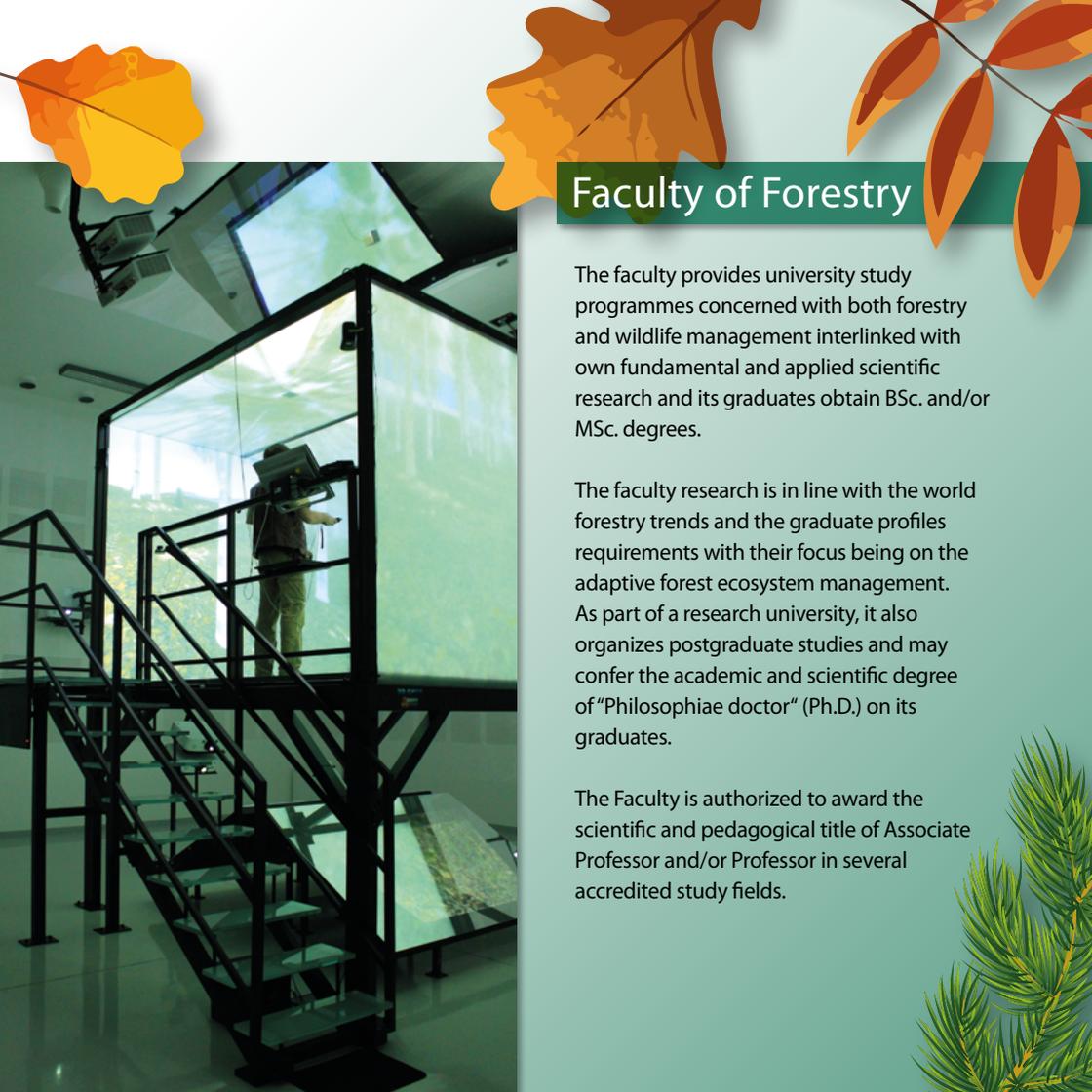
1762
1807
1953

The university has four faculties:

The Faculty of Forestry, The Faculty of Wood Sciences and Technology, The Faculty of Ecology and Environmental Sciences and The Faculty of Environmental and Manufacturing Technology.

The overall students' number is almost 3000 students studying in undergraduate, graduate and postgraduate study programmes.

The academic staff at the TUZVO maintain excellent international relations. Furthermore, TUZVO has made numerous agreements with outstanding international universities and research organisations on student and faculty exchanges as well as research cooperation. All of the University's students have the option of taking part of their studies at a lot of partnership universities across the Europe.



Faculty of Forestry

The faculty provides university study programmes concerned with both forestry and wildlife management interlinked with own fundamental and applied scientific research and its graduates obtain BSc. and/or MSc. degrees.

The faculty research is in line with the world forestry trends and the graduate profiles requirements with their focus being on the adaptive forest ecosystem management. As part of a research university, it also organizes postgraduate studies and may confer the academic and scientific degree of "Philosophiae doctor" (Ph.D.) on its graduates.

The Faculty is authorized to award the scientific and pedagogical title of Associate Professor and/or Professor in several accredited study fields.



The Faculty of Forestry consists of the following departments:

- Department of Economics and Management of Forestry
- Department of Phytology
- Department of Forest Management and Geodesy
- Department of Forest Harvesting, Logistics and Amelioration
- Department of Integrated Forest and Landscape Protection
- Department of Applied Zoology and Game Management
- Department of Silviculture
- Department of Natural Environment

As of 2017, the Faculty has 121 permanent staff members, including 13 professors, 20 associate professors, 30 assistant professors, as well as 33 researchers and 25 other staff. It has more than 700 students and about 130 graduates at bachelor and 110 at master level a year.

The Faculty of Forestry has obtained grants from various grant schemes in recent years (e.g. EU framework programmes, Horizont 2020, EU structural funds). The faculty established five so called Centres of Excellence from such funds during 2009-2014.

The Faculty of Forestry achieves long time the leading position in the evaluation of the faculties by the independent Academic Ranking and Rating Agency (ARRA) in Slovakia. Since 2014, the Faculty of Forestry is ranked as first among the AGRO (agricultural sciences) group in the Slovak Republic.





Study Programmes

The Faculty of Forestry provides the three-stage system of higher education (Bachelor – Master – PhD.), which also recognizes the European Credits Transfer System (ECTS). The Bachelor's study takes three years, the Master's study two years and PhD. Study three years.

The programmes taught in English:

Master's degree programmes

- Forestry and Wildlife Management

Doctoral degree programmes

- Adaptive Forestry and Wildlife Management

There is also possibility to choose a wide range from study programmes in the Slovak language:

Bachelor's degree programmes

- Arboriculture and Communal Forestry

Master's degree programmes

- Forestry and Wildlife Management

Doctoral degree programmes

- Ecosystem Forest Services
 - Forestry Technologies
 - Silviculture and Forest protection
 - Forest Management
 - Forestry Phytology
 - Applied Zoology and Game Management
- 

Slovak language courses

The Slovak language courses for Russian or English speaking international students are organized by the accredited language institutions e.g. the IC-Centre s.r.o.in Banská Bystrica. They offer one or two semester study as well as the administrative support (invitation paper, visa processing etc.)

Contact information:

Language school IC-Centre s. r. o.
Dolná Strieborná 368/2,
974 01 Banská Bystrica, Slovakia
tel: +421 904 071 269
email: education@ic-centre.sk

For further information in Russian please follow:

<http://ic-centre.sk/rusky#0>

International students interested to develop their Slovak language in the given study subjects can attend also the Slovak course organized by the TUZVO. The course is 3 hours per week and is awarded by 2 ECTS credits.



Academic Calendar

The academic year has duration of twelve months and begins on 1 September of the current year and ends on 31 August of the next year. **Study in one academic year is divided into two semesters: autumn and spring.** The specific division of study (actual terms of lectures, seminars, examinations, holidays) is determined in the Statute and in the Study Order. Každý semester zahŕňa 10 – 12 týždňov prednášok a cvičení, 1 – 3 týždne terénnych cvičení a najmenej 6 týždňov študijného voľna (skúškové obdobie).

Each semester includes 10 – 12 weeks of instruction, 1 – 3 weeks of field practices, at least 6 weeks of examination periods.



Credits and grading system

All study programmes are accomplished through many disciplines. The list of degree programmes in Study manual shows all disciplines offered by Faculty of Forestry and demonstrates the way how to fulfil all conditions for study completion and getting the diploma within the ECTS semester workload. However, the proposed study schedule is not mandatory, students can change their workload (they can study more or less than 30 credits per semester) or they can choose other alternative courses (if offered).

TUZVO, the Faculty of Forestry uses ECTS credits where 60 ECTS credits represent the workload required for one year's full-time study, or 30 credits per semester.



Students with citizenship outside the EU/EEA than plan on staying in Slovakia for more than 3 months, must be registered for full-time studies (30 ECTS credits per semester).

All students are graded from A to FX scale according to the ECTS Grade Scheme.

100-95	A grade
94-85	B grade
84-75	C grade
74-65	D grade
64-60	E grade
< 60	FX grade (failed)

Students access their grades in the UIS, under "My courses".



How to apply

General Admission Requirements

The admission procedure begins with the sending of the application letter for study with the evidence of the study approval.

The qualification, skills and qualities needed for admission to Faculty of Forestry vary from programme to programme. The minimum entry requirements for degree programme are here detail described:

Grammar/secondary/high school certificate or equivalent qualification for Bachelor's degree programme;

Bachelor's degree certificate for Master's degree programme;

Master's degree certificate for doctoral degree programmes.

The Faculty requires all students to send the proof of qualifications: certified copy of diploma by the authorised school/ university office or by a notary public official accompanied by a final transcript of records or diploma supplement. Diplomas and final transcripts of records whose original language is not English or Slovak should be accompanied by an official English language translation, stamped and signed by a translating company or an authorised university office.

Curriculum Vitae – a summary of education, relevant job experience, skills etc.,

Statement of purpose – document outlining the applicant's intellectual history and presenting his/her motivation in applying to the certain programme

Recommendation letter – you may also be required to provide a reference from your university teacher; these three documents are required only for doctoral degree programmes.

English language qualification – You are required to have a sufficient command





of the English language to enable you to follow the course without linguistic difficulties. To show your proficiency in English we ask for one of the following: Common European Framework of Reference for Languages (CEFR) – B grade, TOEFL or other internationally recognised certificates. (This doesn't apply to native speakers and holders of a prior degree taught in English).

Passport copy with the photo of applicant are part of the letter of application.

The maximum length of admission procedure is 30 days.

The next communication and any conditions attached to admission process will be communicated to you through the online application and by a letter/email from the Faculty.

Admission fees for covering the material requirements of the admission process:

€ 35	Bachelor and Master degree
€ 40	Doctoral degree

After acceptance of your application, you have to fulfil an e-application for study at: <http://is.tuzvo.sk/prihlaska/?lang=en>

You can start with the online application by 1. January 2018. Deadline for sending the e-applications for academic year 2018/2019 is as follows:

by 31 March	Bachelor degree programme
by 30 June	Master degree programmes
by 31 May	Doctoral degree programmes

Before applying online, please check with the faculty administration for availability as the course will be run with the minimum number of 20 students.

International degree seeking students should be aware that registration fees are by law non-refundable.

The deadline for your application approval is August 15, 2018.





Tuition fees

Fees can vary between courses. Nationals of the Member States of the European Union, European Economic Area and Switzerland (referred to as “member states” in the Slovak legislation) or persons having permanent residence in a member state studying full time in Slovakia pay a tuition fee for every academic year of their studies, if their full education is carried out in other than official language of the Slovak Republic (meaning the Slovak language). For other foreign students the tuition fees for study programme at any level apply and are set by the rector of the Technical University every year for each programme.

The tuition fee for both - member state and other foreign students during academic year 2018/2019 will be as follows:

€ 900	<i>Bachelor degree</i>
€ 1 750	<i>Master degree</i>
€ 3 400	<i>Doctoral degree</i>

The fee is charged as a part of the registration process at the Faculty of Forestry. Students are also required to pay 7€ for study record and 25 € for the ISIC card. After the registration process students are asked to undergo a medical check till first 30 days of their stay, register at the alien police and open an account in some of the Slovak banks.

VISA

Since the Slovak Republic is a full member of the European Union, international students coming from EU countries do not need visa. Students from non-EU countries will need visa for arranging a stay and entry to Slovak Republic. Information about visa policy can be obtained at: www.mzv.sk/web/en/consular_info

Insurance

The foreign students are recommended to travel with valid insurance covering the full length of their stay. They should purchase third party liability insurance, accident insurance and health insurance. EU citizens having European Health Insurance Card are eligible for free health service.



Scholarships and mobility programmes

More information about study in Slovakia, financial support and scholarships can be found on the web site of the Slovak academic information agency:

<http://www.saia.sk/en/main/study-in-slovakia/>

Erasmus+ programme

<http://www.erasmusplus.sk/>

CEEPUS programme

<http://ceepus.saia.sk/en/>

National Scholarships Programme

<http://www.scholarships.sk/>



Scholarships of the Government of the Slovak Republic
Ministry of Education, Science, Research and Sport of the Slovak Republic
Stromová 1, 813 30 Bratislava
Tel.: +421 2 59 374 111

e-mail: kami@minedu.sk

<https://www.minedu.sk/7512-en/scholarships/>



University facilities

All campus objects are accessible by foot within 10 minutes from the campus centre.

Accommodation

TUZVO provides accommodation for its students in two facilities near the University campus.

Students can choose double or 3-bed rooms. There are two connected rooms with bathroom. The rooms have access to the internet. On each floor there is a kitchen with appliances for cooking. Each dormitory has its own laundry.

The fee for student accommodation for the 2018/2019 including gas and electricity will be 60 € per month.





Catering

Meals for students are served in the student's canteen in BARINY. The students' canteen operates on the basis of the information system which enables automatic ordering and taking meals through a smart card (ISIC).

The price of the meals vary from 2.20 –3.60 € (breakfast – lunch – dinner).

Catering services are provided:

Monday – Thursday:

from 7, 00 a.m. to 7, 30 p.m.

Fridays:

from 7, 00 a.m. to 5, 00 p.m.



Institute of physical education and sport

This institute offers course forms: cyclotourism, tourism, archery, crossfit, skiing - cross - country, down - hill, aerobic, canoeing - chute of the river Hron, winter and summer training courses for students.

It organizes the university leagues in volleyball, football, table tennis, tennis, bedminton, concentrated days of sport within the frame „Students' day“ /. All sport activities are regularly published on its website.

The head of institute:

PaedDr. Martin Kružliak, PhD.

Email: kruzliak@tuzvo.sk

Tel.: 045 / 5206 181





Library of Forestry and Wood Sciences

The Slovak Library of Forestry and Wood Sciences at the Technical University in Zvolen is an academic library of the Technical University in Zvolen and fulfils also the function of the only specialised scientific library in the fields of forestry and wood sciences within the Slovak Republic.

The Library provides free access to information on all types of media, helps to satisfy cultural, information, scientific,



research and educational needs, supports life-long learning and intellectual growth.

Opening hours:

Mon, Tue, Thur 8:30 – 17:00

Wed 8:30 – 18:00

Fri 8:30 – 16:00

For further information see

<http://www.tuzvo.sk/en/sldk/homepage>.
[html](#)

University Information System (UIS) and email

Students and staff have with UIS access to various tools for their studies and work. UIS is a powerful network of information, instructions and services available to the University's students and staff, and serves as one of their primary working tools. See further information on ...

Once you have obtained your username and password for UIS you can change your course selection. If you need assistance you may also send an e-mail to the CIT,

Exchange students need the permission of their respective faculty when registering for courses at the graduate level.

The last day to revise your course selection is September 10th in the autumn semester and January 21st in the spring semester.

Your timetable is available in UIS under My course.

Your username is also part of your e-mail address at the University. You will get it at the registration day.

If a web-key or password is misplaced students can get a username and password at the CIT.





Student leisure activities



The students of our Faculty deal with many activities typical of forestry study. At the same time they keep and develop forestry and hunting traditions. They work in various clubs, such as hunting, shooting, cynology, falconry, and archery. Our students have accomplished outstanding results at various international contests in the forestry versatility, game calling and winding French horns.



There are also numerous vibrant traditions, such as student matriculations, accompanying cultural and sports events, as well as other festive occasions such as putting-up of maypoles (<https://www.facebook.com/IFSA-Slovakia>) and university student days (www.woodenworld.org).





International Office

The international office oversees and manages the international affairs of the University and also at the level of the Faculty of Forestry. The office provides information and assistance to incoming international students, academic staff but also outgoing domestic students and academic staff. Please do not hesitate to contact us or visit the office in case you need assistance.

Rector's office for foreign relations
Technical university in Zvolen
T. G. Masaryka 2117/24
96053 Zvolen, Slovakia
Phone: +421/045/5206 108
E-mail: krivosikova@tuzvo.sk

Faculty of Forestry, T.G.Masaryka 2117/24
96053 Zvolen, Slovakia
Phone: +421/045/5206 055
E-mail: maria.holikova@tuzvo.sk

Opening hours:

Mon – Fri 9 – 11:30 and 12:30 – 15



Mentor system

To help international students get a good start, Faculty of Forestry in collaboration with IFSA students offer a mentoring. The main task of the mentoring is to provide the students with practical information about the University or Faculty and society, and student life in general.



Going back home

At the end of your stay, there are a few things that need your attention before you travel back home.

Transcript of records

Students get two copies of their transcript of academic records free of charge at the end of their study. They are sent directly to the home university.

Inform the alien police of your departure

All international students need to notify their departure to the alien police before leaving Slovak Republic.

Accommodation

Students are advised to clean their rooms/ apartments and arrange for inspection of the room with the landlord. This should be done prior to departure in order to ensure the return of the deposit. This is a way of avoiding any misunderstandings regarding cleaning or decoration of your room, which might otherwise result in extra bills after your departure.



Important Contacts

University offices



The Arboretum Borova Hora

Borovianska cesta 2171/ 66

960 53 Zvolen

Phone: +421/045/5320 814

E-mail: arboretum@tuzvo.sk

Web-site: www.arboretum.sk

The Centre of Information technologies (CIT)

Building of the Slovak Forestry and Wood Sciences Library



Institute of foreign languages

ul. T. G. Masaryka 24

960 53 ZVOLEN

Phone: +421/045/5206 185

Fax: +421/045/5330 027

E-mail: luptakm@tuzvo.sk

The University Forest Enterprise

Študentská 20, 960 16 Zvolen

Phone: +421/045/5206 880

E-mail: jana.paucova@tuzvo



Other important contacts

Policy, ambulance and fire alarm: 112

Hospital Zvolen Inc.

Kuzmányho nábrežie 28

960 01 Zvolen

linfoline +421/045/5201 111

E-mail: info@nemzvolen.sk

Bus and train connections in Slovakia

<http://cp.atlas.sk/vlakbus/spojenie/>

Information center of Zvolen

Nám. SNP 21/31

960 01 Zvolen

Tel.: +421 (0) 45/542 92 68, +421 (0) 45/530

34 05 E-mail: ic@zvolen.sk

Infolinka +421/045/5201 111



Alien Police

Štefánikovo nábrežie 7

Banská Bystrica 974 01

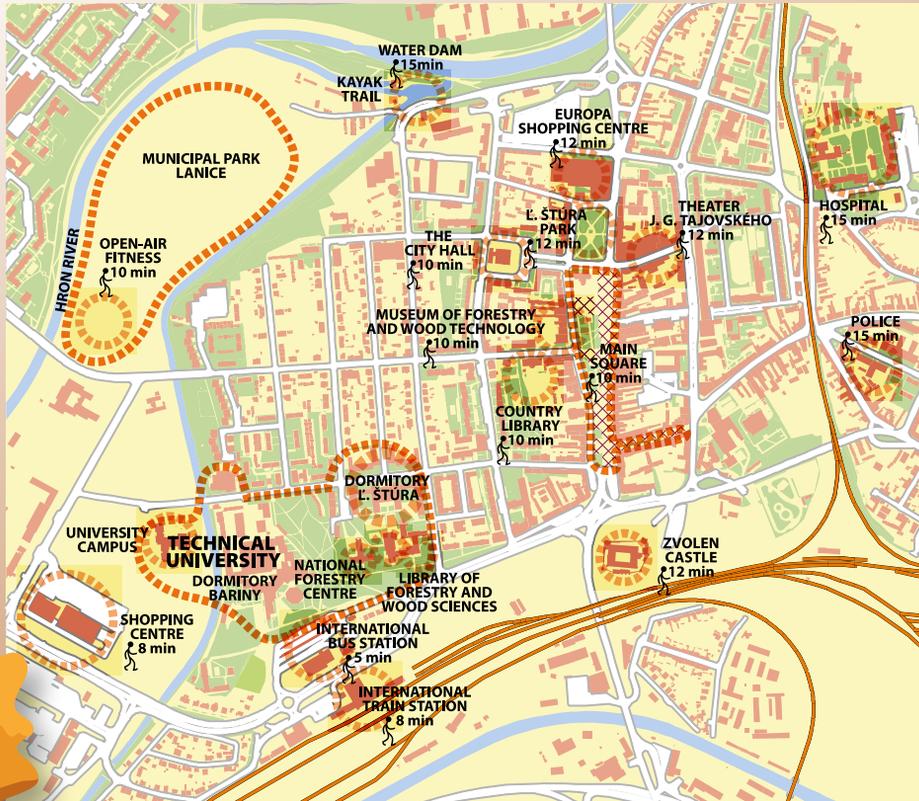
Phone: +421 96160 3230

E-mail: ocppzbb@minv.sk



LOCATION OF THE UNIVERSITY CAMPUS

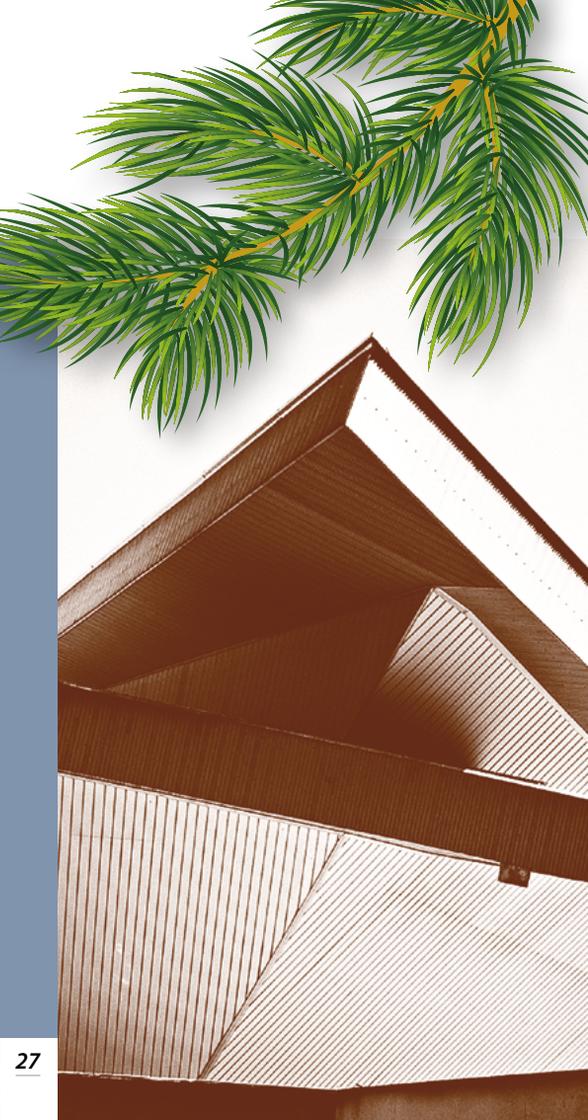
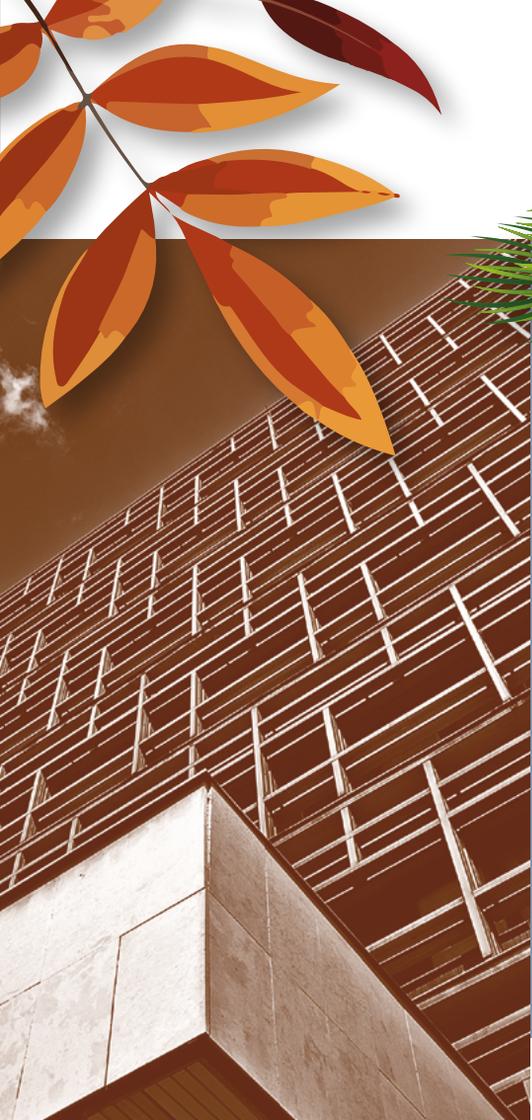
“Within 15 minutes you can reach by foot everything most important”



LOCATION OF ZVOLEN CITY IN EUROPE

“Right in the heart of Europe”





INTERNATIONAL OFFICE

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Technical university in Zvolen

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