

STATUTE OF THE ACADEMIC SENATE

Faculty of Forestry, Technical University in Zvolen

Article 1

Introductory provisions

- (1) The Academic Senate of the Faculty of Forestry of the Technical University of Zvolen (hereinafter also "Academic Senate" or "AS") within the meaning of Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts, as amended (hereinafter also referred to as "the Act") is a representative body of the academic self-government of the Faculty of Forestry of the Technical University of Zvolen (hereinafter also referred to as "the Faculty"). It is elected by the academic community of the Faculty, which is defined by the Statute of the Faculty. The Academic Senate is composed of elected representatives of the academic community (hereinafter also referred to as "AC"), to which it is accountable for its activities.
- (2) The Academic Senate of the Faculty is divided into a staff section and a student section. The members of the staff part of the Academic Senate of the Faculty shall be elected in direct secret ballot by the members of the staff part of the academic community of the Faculty. Members of the student section of the Faculty Academic Senate shall be elected by secret ballot by members of the student section of the Faculty academic community. Only a member of the staff section of the Faculty Academic Senate may be a member of the staff section of the Faculty Academic Senate. Only a member of the student section of the Faculty Academic Senate may be a member of the student section of the Faculty Academic Senate. Students shall constitute at least one third of the members of the Academic Senate.
- (3) The AS elects the President of the Academic Senate from the members of the AS.
- (4) The responsibility of academic officials towards the AS is defined by law, the statute of the faculty and the AS statute.

Article 2

Activities of the Academic Senate

- (1) The Academic Senate in accordance with § 27 (1) of the Act on Higher Education No. 131/2002 Coll:
- a) approves, on the proposal of the dean, the internal regulations of the faculty pursuant to Section 33(2)(a), (b) and (g) of the Act and the internal regulations of the faculty pursuant to Section 33(3) of the Act, unless it is decided, on the proposal of the dean, that the faculty shall be governed by the relevant internal regulations of a public higher education institution (Section 15(1)(c), (e), (j) and (k) of the Act); approves, on the proposal of the president of the academic senate of the faculty, the internal regulations of the faculty pursuant to Section 33(2)(c) and (d) of the Act,
 - b) elects a candidate for dean, or proposes the removal of a dean from office, and approves the Rector's proposal for the removal of a dean (Section 28(3) of the Act); if after the removal of a dean, or after the early termination of the dean's office, the faculty does not have a dean, it proposes to the Rector a person to be entrusted with the dean's office until a new dean is appointed for a maximum period of six months,
 - c) approves the Dean's proposal for the appointment and dismissal of Vice-Deans,
 - d) approves the Dean's proposal for the appointment and dismissal of members of the Faculty's Scientific Council,
 - e) approves the draft budget of the Faculty submitted by the Dean and controls the use of

funds,

- f) approves the long-term plan in the educational, research, development, or other creative activities of the Faculty (hereinafter referred to as the "Long-term Plan of the Faculty") drawn up in accordance with

with the long-term plan of the Technical University of Zvolen (hereinafter referred to as TUZVO) submitted by the Dean after discussion in the Faculty Scientific Council and its update,

- g) approves the annual activity report and the annual management report of the Faculty submitted by the Dean,
- h) Approves other terms and conditions at admission at study study programmes carried out by the faculty submitted by the Dean,
- i) expresses its opinion on the Dean's proposal for the establishment, merger, amalgamation, division or abolition of faculty departments,
- j) expresses his/her opinion on the dean's proposal on internal regulations pursuant to § 33 (2) (f) before their submission to the Faculty's Scientific Council
- k) elects a representative to the Council of Universities (Section 107(3) of the Act),
- l) report once a year to the academic community of the college on its activities, which shall be published on the college's website for at least four years,
- m) expresses its opinion on the Rector's proposal for actions pursuant to Section 41 (1) (a) to (c) of the Act, relating to the transfer of property, or the establishment of an easement or pre-emption right on property used for the performance of the tasks of the Faculty before their submission for approval to the Academic Senate of the TUZVO,
- n) the student part of the AS elects a student representative in the Dean's College
- o) performs other tasks determined by the internal regulations of TUZVO or the faculty.

Article 3

Membership of the Academic Senate

(1) Any member of the academic community of the faculty may be elected as a member of the Academic Senate. The office of a member of the Academic Senate of the Faculty is incompatible with the office of Rector, Vice-Rector, Dean, Vice-Dean, Bursar and Secretary of the Faculty. Meetings of the Academic Senate shall be open to the public.

(2) Members of the Academic Senate shall be elected and dismissed by secret ballot in the relevant groups of the academic community.

(3) The term of office of members of the Academic Senate shall be a maximum of four years.

(4) Membership of the Academic Senate shall cease:

- a) at the end of the member's term of office,
- b) the appointment of a member to one of the offices referred to in paragraph 1,
- c) termination of membership in the staff part of the academic community of the faculty,
- d) interruption of the studies of a member of the student part of the Academic Senate of the Faculty,
- e) the end of the student member's studies in the Academic Senate of the Faculty, unless he or she has applied for suspension from the Academic Senate of the Faculty pursuant to paragraph 6,
- f) by failing to enrol in studies at the faculty for which he or she has been elected no later than the last day set for the enrolment of admitted applicants for the academic year in question, in the case of a member with suspended membership,
- g) on the expiry of six months from the date of suspension; this shall not apply if the reinstatement of membership has taken place within that period,
- h) by resigning as a member,
- i) removal of a member from office by the academic community; the grounds for removal and the procedure for election and removal shall be determined by an internal regulation of the faculty (Section 33(2)(c) of the Act),
- j) death of a member.

(5) If a member of the Academic Senate ceases to be a member of the Academic Senate before the end of the term of office pursuant to paragraph 4 (b) to (j), the vacancy shall be filled by the candidate who received the highest number of votes in the election. If there are more than one such candidate, the new

member of the AS is decided by lot (paragraph (11) of the Principles of Elections to the Academic Senate of the Faculty of Forestry of the Technical University of Zvolen). His/her term of office lasts until the end of the term of office of the member whose membership has been terminated prematurely.

(6) A member of the student part of the Academic Senate of the Faculty who is not a student of a doctoral study programme may request in writing to suspend his/her membership in the Academic Senate of the Faculty before the regular end of his/her studies. Membership shall be suspended as from the day following the date of the regular termination of his/her studies. Membership shall be restored on the date on which he or she rejoins the student section of the academic community of the faculty concerned, unless it has ceased for other reasons. For the duration of the suspension, the suspended member shall be deemed to be absent from the deliberations of the Academic Senate of the Faculty.

(7) The AS may decide to terminate its activities before the end of the term of office of its members and to call new elections if a supermajority of all members of the AS LF so resolves. If a supermajority of all members of the AS ceases to be a member, the term of office of all members of the Academic Senate ends.

(8) The function of the Election Committee for the election of the new AS is assumed by the AS Presidency. If the AS does not have a presidency, the AS President shall convene a meeting of the AS, which shall elect the election commission. If the AS does not have a chairperson, the Dean of the Faculty of Arts shall convene the AO meeting.

(9) If the AS ceases to function according to paragraph 7, the election of a new AS must take place within 4 weeks of the end of the term of office of the AS members.

(10) A member of the Academic Senate is obliged to:

a) to participate in the deliberations of the Academic Senate, to observe the rules of procedure and the approved agenda of the meeting. Attendance at the meeting is considered a work obligation and any absence from the meeting must be excused in advance to the President of the AS,

(11) A member of the Academic Senate has the right to:

- a) to comment on all materials discussed by the LF AS,
- b) participate in the debate, express opinions, make a factual comment,
- c) evaluate the activities of the Bureau and individual members of the Academic Senate, and make proposals for their dismissal,
- d) address questions to the dean and vice-deans of the faculty, and must receive a reply within fourteen days at the latest,
- e) exercise all the above rights in accordance with the Rules of Procedure of the AS.

Article 4

Bodies and Commissions of the Academic Senate

(1) The first meeting of the AS is chaired by the Election Committee, which organizes the election of the Chairperson, the Secretary and the other three members of the Bureau by secret ballot.

(2) The Presidium of the AS is its executive body, which ensures the activities of the Senate in the period between meetings. It consists of the President, the Secretary and three other members of the AS, at least one of whom is from the student part of the AS.

(3) The AS may establish permanent and temporary committees of the AS, which are initiative and working bodies of the Senate. Members of the AO as well as experts from other

departments may work in the commissions. Experts from other departments may not be chairpersons of the committees.

Article 5
Meeting of the Academic Senate

- (1) The deliberations of the AS shall be governed by the Rules of Procedure.

Article 6 Final
provisions

(1) The Statute of the Academic Senate of the Faculty of Forestry of the Technical University of Zvolen is approved by the Academic Senate of the Faculty of Forestry of the Technical University of Zvolen. The same procedural procedure is required to amend the Statute as for its approval. The Statutes shall enter into force after approval by the Academic Senate of the Faculty of Forestry of the Technical University of Zvolen. Any amendments to the articles of the Statute may only be made by the designated form of approval of the AS.

(2) The Statute of the Academic Senate of the Faculty of Forestry of the Technical University of Zvolen was approved at the AS meeting on 22.10.2020.

prof. Ing. Jaroslav Kmet'j, PhD.
chairman of the AS LF