

# Guide for International Students



Faculty of Forestry  
Slovakia, European Union







# DEAN'S ADDRESS TO THE INTERNATIONAL STUDENTS

As a dean of the faculty, I would like to invite you to consider our Faculty of Forestry as a place that has all capacities to help you achieve your career and personal development goals. Across our campus you will be meeting internationally recognized teachers, and also building your own international network as an invaluable asset supporting your professional career. Like our former students, you will probably fall in love with Zvolen, our middle-sized university town, surrounded by beautiful nature teeming with wildlife. Please, see our webpage and FB pages to find out whether our study programs provided in the English language match your needs and expectations. If so, just get in touch with Department of International relations and then we might meet here in Zvolen.



**Marek Fabrika**  
Dean of the Faculty of Forestry







## INTRODUCTION

**The Faculty of Forestry has a unique position at the Technical University in Zvolen (TUZVO) as the only university specialised in forestry and wood sciences and technology in Slovakia.**

The TUZVO is a public university situated in the town of Zvolen in the central part of Slovakia and also in a heart of Europe. In 2017, we celebrated the significant jubilees, the 255th anniversary of the technical higher education in Slovakia, 210th anniversary of the forestry higher education in Slovakia and 65th anniversary of the University of Forestry and Wood Technology foundation.

1762  
1807  
1952

**The university has four faculties:** the Faculty of Forestry, the Faculty of Wood Sciences and Technology, the Faculty of Ecology and Environmental Sciences and the Faculty of Environmental and Manufacturing Technology.

Students study in Bachelor's, Master's and PhD. study programmes.

The academic staff at the TUZVO maintain excellent international relations. Furthermore, the TUZVO has made numerous agreements on student and faculty exchanges as well as research cooperation with outstanding international universities and research organisations. All of the University's students have the option of taking part of their studies in a lot of partnership universities across Europe.





## Faculty of Forestry

The Faculty provides university study programmes concerned with both forestry and wildlife management interlinked with its own fundamental and applied scientific researches and its graduates obtain BSc. and/or MSc. degrees.

The faculty research is in line with the world forestry trends and the graduate profiles requirements with their focus being on the adaptive forest ecosystem management. As part of a research university, it also organizes PhD. studies and may confer the academic and scientific degree of "Philosophiae doctor" (PhD.) on its graduates.

The Faculty is authorized to award the scientific and pedagogical title of Associate Professor and/or Professor in several accredited study fields.





**The Faculty of Forestry is made up of the following departments:**

- Department of Economics and Management of Forestry
- Department of Phytology
- Department of Forest Management and Geodesy
- Department of Forest Harvesting, Logistics and Amelioration
- Department of Integrated Forest and Landscape Protection
- Department of Applied Zoology and Game Management
- Department of Silviculture
- Department of Natural Environment

**The Faculty has more than 120 permanent staff members, including 10% professors, 17% associate**

**professors, 25% assistant professors, 27% researchers and 21% other staff. It has nearly 700 students and about 130 graduates at Bachelor's and 110 at Master's level a year.**

In recent years, the Faculty of Forestry has obtained grants from various grant schemes (e.g. EU framework programmes, Horizon 2020, EU structural funds). The Faculty established five so-called Centres of Excellence from such funds during the years 2009 - 2014.

**The Faculty of Forestry has achieved the leading position in the evaluation of faculties by the independent Academic Ranking and Rating Agency (ARRA) in Slovakia for a long time. Since 2014, the Faculty of Forestry has been ranked as the first one among the AGRO (agricultural sciences) group in the Slovak Republic.**

# Study Programmes

The Faculty of Forestry provides the three-level system of higher education (Bachelor – Master – PhD.), which also recognizes the European Credits Transfer System (ECTS). The Bachelor's study takes three years, the Master's study two years and PhD. study three years.

## The programmes taught in English:

### Master's degree programme

- Forestry and Wildlife Management

### Doctoral degree programme

- Adaptive Forestry and Wildlife Management

There is also a possibility to choose from a wide range of study programmes in the Slovak language:

### Bachelor's degree programme

- Arboriculture and Communal Forestry

### Master's degree programme

- Forestry and Wildlife Management

### PhD. degree programme

- Ecosystem Forest Services
- Forestry Technologies
- Silviculture and Forest protection
- Forest Management
- Forestry Phytology
- Applied Zoology and Game Management





## Slovak language courses

The Slovak language courses for Russian or English speaking international students are organized by the accredited language institutions, e.g. the IC-Centre in Banská Bystrica. They offer one or two semester study as well as the administrative support (invitation paper, visa processing etc.)

### Contact information:

Language school IC-Centre s. r. o.  
Dolná Strieborná 368/2  
974 01 Banská Bystrica, Slovakia  
tel: +421/904 071/269  
email: education@ic-centre.sk

**For further information in Russian please follow:**

<http://ic-centre.sk/rusky#0>

International students interested in improving their Slovak language can also attend the Slovak course organized by the TUZVO. The course is 2 hours per week and is awarded by 2 ECTS credits.



## Academic Calendar

The academic year lasts of twelve months and begins on 1 September of the current year and ends on 31 August of the next year. **Study in one academic year is divided into two semesters: winter and summer.** The schedule of the academic year (actual terms of lectures, seminars, examinations, and holidays) is given in the Statutes and in the Study Order.


**Each semester includes 10 – 12 weeks of instruction, 1 – 3 weeks of practical, and at least 6 weeks of examination periods.**



## Credits and grading system

All study programmes are accomplished through many disciplines. The list of degree programmes in the Study Manual shows all disciplines offered by the Faculty of Forestry and demonstrates the way how to fulfil all conditions for study completion and getting the diploma within the ECTS semester workload. However, the proposed study schedule is not mandatory, students can change their workload (they can study more or less than 30 credits per semester) or they can choose other alternative courses (if offered).

**The TUZVO, including the Faculty of Forestry uses ECTS credits, where 60 ECTS credits represent the workload required for one year's full-time study, or 30 credits per semester.**




Students with citizenship outside the EU/ EEA planning on staying in Slovakia for more than 3 months, must be registered for full-time studies (30 ECTS credits per semester).

**All students are graded from A to FX according to the ECTS Grade Scheme.**

100-95	A grade
94-85	B grade
84-75	C grade
74-65	D grade
64-60	E grade
< 60	FX grade (failed)

Students access their grades in the UIS, under "My courses".



## How to apply

# General Admission Requirements

The admission procedure begins with the sending of the application letter for study with the evidence of the study approval.

The qualification, skills and qualities needed for admission to Faculty of Forestry vary from programme to programme. The minimum entry requirements for a degree programme are:

**Grammar/secondary/high school certificate** or equivalent qualification for Bachelor's degree programme;

**Bachelor's degree certificate** for Master's degree programme;

**Master's degree certificate** for PhD. degree programmes.

The Faculty requires all students to send the proof of qualifications: a certified copy of diploma by the authorised school/ university office or by a notary public official accompanied by a final transcript of records or diploma supplement. Diplomas and final transcripts of records whose original language is not English or Slovak should be accompanied by an official English language translation, stamped and signed by a translating agency or an authorised university office.

**Curriculum Vitae** – a summary of education, relevant job experience, skills etc.

**Statement of purpose** – document outlining the applicant's intellectual history and presenting his/her motivation in applying to the certain programme

**Recommendation letter** – you may also be required to provide a reference from your university teacher; these three documents are required only for PhD. degree programmes.

**English language qualification** – You are required to have a sufficient command of the English language to enable you to follow





*the course without linguistic difficulties. To show your proficiency in English we ask for one of the following: Common European Framework of Reference for Languages (CEFR) – B grade, TOEFL or other internationally recognised certificates. (This does not apply to native speakers and holders of a prior degree taught in English).*

**Passport copy with the photo of applicant are part of the letter of application.**

**The maximum length of admission procedure is 30 days.**

The next communication and any conditions attached to the admission process will be communicated to you through the online application and by a letter/email from the Faculty.

**Admission fees for covering the material requirements of the admission process:**

€ 35	Bachelor and Master degree
€ 40	Doctoral degree

**After acceptance of your application, you have to fulfil an e-application for study at: <http://is.tuzvo.sk/prihlaska/?lang=en>**

**You can start with the online application by 1st January. Deadlines for sending the e-applications are as follows:**

<b>by 31 March</b>	<b>Bachelor degree programmes</b>
<b>by 30 June</b>	<b>Master degree programmes</b>
<b>by 31 May</b>	<b>Doctoral degree programmes</b>

Before applying online, please, check with the faculty administration for availability as the course will be run with the minimum number of 20 students.

**International degree seeking students should be aware that registration fees are by law non-refundable.**

**The deadline for your application approval is August 15.**





## Tuition fees

Fees can vary between courses. Nationals of the Member States of the European Union, European Economic Area and Switzerland (referred to as “member states” in the Slovak legislation) or persons having the permanent residence in a member state studying full time in Slovakia pay a tuition fee for every academic year of their studies, if their full education is carried out in other than official language of the Slovak Republic (meaning the Slovak language). For other foreign students the tuition fees for study programme at any level are set by the rector of the Technical University every year for each programme.

The tuition fee for both - member state and other foreign students is as follows:

€ 900	<i>Bachelor degree</i>
€ 1 750	<i>Master degree</i>
€ 3 400	<i>Doctoral degree</i>

The fee is charged as a part of the registration process at the Faculty of Forestry. Students are also required to pay 7€ for study record and 25 € for the ISIC card. After the registration process students are asked to undergo a medical check till the first 30 days of their stay, register at the alien police and open an account in some of the Slovak banks.

## VISA

Since the Slovak Republic is a full member of the European Union, international students coming from EU countries do not need visa. Students from non-EU countries will need a visa for arranging a stay and entry to the Slovak Republic. Information about visa policy can be obtained at: [www.mzv.sk/web/en/consular\\_info](http://www.mzv.sk/web/en/consular_info)

## Insurance

The foreign students are recommended to travel with valid insurance covering the full length of their stay. They should purchase third party liability insurance, accident insurance and health insurance. EU citizens having the European Health Insurance Card are eligible for free health service.



## Scholarships and mobility programmes

More information about study in Slovakia, financial support and scholarships can be found on the web site of the Slovak academic information agency:

<http://www.saia.sk/en/main/study-in-slovakia/>

*Erasmus+ programme*

<http://www.erasmusplus.sk/>

*CEEPUS programme*

<http://ceepus.saia.sk/en/>

*National Scholarships Programme*

<http://www.scholarships.sk/>



Scholarships of the Government of the Slovak Republic  
Ministry of Education, Science, Research and Sport of the Slovak Republic  
Stromová 1, 813 30 Bratislava  
Tel.: +421 2 59 374 111  
e-mail: [kami@minedu.sk](mailto:kami@minedu.sk)  
<https://www.minedu.sk/7512-en/scholarships/>





# University facilities

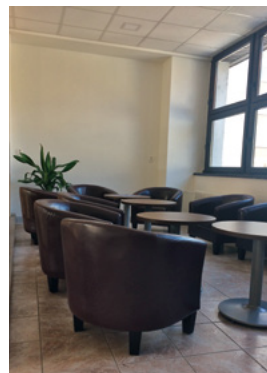
All campus buildings are within walking distance 10 minutes from the campus centre.

## Accommodation

The TUZVO provides accommodation for its students in two completely modernized facilities in the University campus.

Students can choose double or 3-bed rooms. There are two connected rooms with a bathroom. The rooms have access to the Internet. On each floor there is a kitchen with cooking appliances. Each dormitory has its own laundry.

**The fee for student accommodation including gas and electricity is 60 € per month.**





## Catering

Meals for students are served in the student's canteen in BARINY. The students' canteen operates on the basis of the information system which enables automatic ordering and taking meals through the smart card (ISIC).

**The price of the meals vary from 2.20 –3.60 € (breakfast – lunch – dinner).**


**Catering services are provided:**

**Monday – Thursday:**

from 7, 00 a.m. to 7, 30 p.m.

**Fridays:**

from 7, 00 a.m. to 5, 00 p.m.



## Institute of physical education and sport

This institute offers course forms: cyclotourism, tourism, archery, crossfit, cross - country skiing, down-hill skiing, aerobic, canoeing - chute of the river Hron, winter and summer training courses for students.

It organizes the university leagues in volleyball, football, table tennis, tennis, badminton, days of sport within the „Students' day“. The program of all sport activities are regularly published on its website.

**The head of institute:**

PaedDr. Martin Kružliak, PhD.

Email: [kruzliak@tuzvo.sk](mailto:kruzliak@tuzvo.sk)

Tel.: +421/45/5206181









## Library of Forestry and Wood Sciences

The Slovak Library of Forestry and Wood Sciences at the Technical University in Zvolen is an academic library fulfilling also the function of the only specialised scientific library in the fields of forestry and wood sciences within the Slovak Republic.

The Library provides a free access to information on all types of media, helps to satisfy cultural, information, scientific,



research and educational needs, supports life-long learning and intellectual growth.

### Opening hours:

**Mon, Tue, Thur** 8.30 – 17.00

**Wed** 8.30 – 18.00

**Fri** 8.30 – 16.00

### For further information see

<http://www.tuzvo.sk/en/sldk/homepage.html>



# University Information System (UIS) and email

With the UIS, students and staff have an access to various tools for their studies and work. The UIS is a powerful network of information, instructions and services available to the University's students and staff, and serves as one of their primary working tools.

See further information on <https://is.tuzvo.sk/?lang=en>

Once you have obtained your username and password for UIS you can change your course selection. If you need assistance you may also send an e-mail to the CIT. Exchange students need the permission of their respective faculty when registering for courses at the graduate level.

The last day to revise your course selection is September 10th in the winter semester and January 21st in the summer semester. Your timetable is available in UIS under „My course“. Your username is also part of your e-mail address at the University. You will get it on the registration day.

If a web-key or password is misplaced students can get a username and password at the CIT.





## Student leisure activities



The students of our Faculty deal with many activities typical of forestry study. At the same time they keep and develop forestry and hunting traditions. They work in various clubs, such as hunting, shooting, cynology, falconry, and archery. Our students have accomplished outstanding results at various international contests in the forestry versatility, game calling and blowing French horns.

There are also numerous vibrant traditions, such as student matriculations, accompanying cultural and sports events as well as other festive occasions such as putting-up of maypoles (<https://www.facebook.com/IFSA-Slovakia>) and university student days.

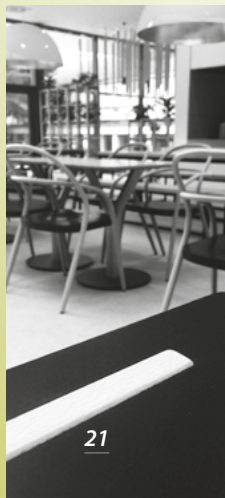


# Relaxation Zones

## University Relaxation Zone



## Relaxation Zone at the Faculty of Forestry





## International Office

The international office oversees and manages the international affairs of the University and also at the level of the Faculty of Forestry. The office provides information and assistance to incoming international students, academic staff but also outgoing home students and academic staff. Do not hesitate to contact or visit the office in case you need assistance.

Kancelária rektora pre zahraničné vzťahy  
(Rector's office for foreign relations)

Technical University in Zvolen

T.G. Masaryka 2117/24,

96053 Zvolen, Slovakia

Phone: +421/045/5206 108

E-mail: [krivosikova@tuzvo.sk](mailto:krivosikova@tuzvo.sk)

Lesnícka fakulta (Faculty of Forestry)

T. G. Masaryka 2117/24, 96053 Zvolen, Slovakia

Phone: +421/045/5206 055

E-mail: [maria.holikova@tuzvo.sk](mailto:maria.holikova@tuzvo.sk)

### Opening hours:

Mon – Fri 9 – 11.30 and 12.30 – 15



## Mentor system

To help international students get a good start, the Faculty of Forestry in collaboration with IFSA students offer a mentoring. The main task of the mentoring is to provide the students with practical information about the University or Faculty and society, and student life in general.



## Going back home

At the end of your stay, there are a few things that need your attention before you travel back home.

### Transcript of records

Students get two copies of their transcript of academic records free of charge at the end of their study. They are sent directly to their home university.

### Inform the foreign police of your departure

All international students need to notify their departure to the foreign police before leaving the Slovak Republic.

### Accommodation

Students are advised to clean their rooms/ apartments and arrange for inspection of the room with the landlord. This should be done prior to departure in order to ensure the return of the deposit. This is a way of avoiding any misunderstandings regarding cleaning or decoration of your room, which might otherwise result in extra bills after your departure.





## Important Contacts

### University offices



#### **The Arboretum Borova Hora**

Borovianska cesta 2171/ 66, 960 53 Zvolen

Phone: +421/45/5320 814

E-mail: [arboretum@tuzvo.sk](mailto:arboretum@tuzvo.sk)

Website: [www.arboretum.sk](http://www.arboretum.sk)

#### **Institute of Foreign Languages**

ul. T. G. Masaryka 24, 960 53 ZVOLEN

Phone: +421/45/5206 185

Fax: +421/45/5330 027

E-mail: [luptakm@tuzvo.sk](mailto:luptakm@tuzvo.sk)

#### **The Centre of Information Technologies (CIT)**

Building of the Slovak Forestry  
and Wood Sciences Library

#### **The University Forest Enterprise**

Študentská 20, 960 16 Zvolen

Phone: +421/45/5206 880

E-mail: [jana.paucova@tuzvo.sk](mailto:jana.paucova@tuzvo.sk)

### Other important contacts



**Policy, ambulance and fire alarm: 112**

#### **Hospital Zvolen Inc.**

Kuzmányho nábrežie 28, 60 01 Zvolen

linfoline +421/45/5201 111

E-mail: [info@nemzvolen.sk](mailto:info@nemzvolen.sk)

#### **Bus and train connections in Slovakia**

<http://cp.atlas.sk/vlakbus/spojenie/>

#### **Information center of Zvolen**

Nám. SNP 21/31, 960 01 Zvolen

Phone: +421 (0) 45/542 92 68, +421 (0) 45/530 34 05

E-mail: [ic@zvolen.sk](mailto:ic@zvolen.sk)

#### **Foreign Police**

Štefánikovo nábrežie 7, Banská Bystrica 974 01

Phone: +421 96160 3205

E-mail: [ocppzb@minv.sk](mailto:ocppzb@minv.sk)



# LOCATION OF THE UNIVERSITY CAMPUS

“Within 15 minutes you can reach by foot everything most important”

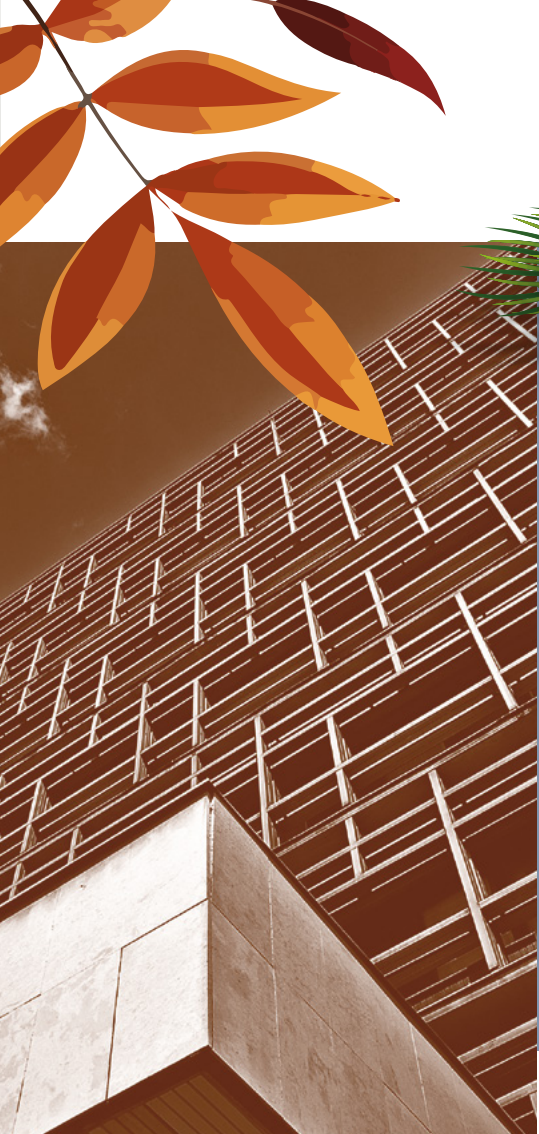


# LOCATION OF ZVOLEN IN SLOVAKIA, EUROPE

“Right in the heart of Europe”









# INTERNATIONAL OFFICE

Lesnícka fakulta  
Technická univerzita vo Zvolene  
T. G. Masaryka 2117/24  
96001 Zvolen, Slovakia  
Tel.: +421/045/5206 201  
E-mail: [dlf@tuzvo.sk](mailto:dlf@tuzvo.sk)  
[www.tuzvo.sk/lf/](http://www.tuzvo.sk/lf/)  
GPS: 48.572024, 19.118499



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Slovakia, European Union

